## What if a Student Forgets Their Password?

Teachers can look up student usernames (UID) and passwords for all their students in their **IAM account** (also referred to as **NC Ed Cloud**, or **Rapid Identity**). Once you log in, select <u>Profiles</u> and <u>My Students</u>.

RapidIdentity								
NCEd <mark>Cloud</mark>	Pro My	files Employee Profile	Whitepages	My Students				
Applications Profiles	Filter Results							
Files		First Name	Last Name	Email	Default Password	Grade Level	Username	
Workflow		· ·			-	9		
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You will see a list of all students assigned to you in PowerSchool by student name, Default Password, Grade Level, and Username (UID). If you click on <u>Export</u> it will automatically create an Excel spreadsheet of all the information you see here.

## Profiles

My Employee Profile	Whitepages	My Students	3	
Change Password				

## If a student forgets their password

From here, a teacher can select a student and click **Change Password**. You can change it back to the default or create one for them. You may also require the student to change their password the next time they log in.